We will need four (4) complete sets of the following for review:

1. Site plan or survey showing location of all existing trees;
2. Site plan or survey showing trees you would like to remove (include dimensions*, species, and condition);
3. Site plan or survey showing replacement tree dimensions, species, and proposed location.
4. Cover letter stating reason(s) for requesting removal of trees and explanation and details of betterment plan; and
5. Copy of Tree Removal Permit Application and receipt.

*Tree dimensions are to be measured in Diameter breast height (DBH): This is the diameter (across, not around) in inches, of a tree measured at 4.5 feet above the existing grade.

Copies to be distributed to Public Works, Development Services, Community Development, and DRC Agenda.