This information is a guideline to forms which you may need to provide. Each situation is different, therefore other forms or information may also be required before a permit can be issued.

Forms show in Bold Italics can be obtained from the Building Department located on the 1st floor of City Hall at 5919 Main Street.

The remaining forms, plans and approvals are your responsibility to obtain. A contractor, architect, engineer and/or other agency may need to assist you.

| Building Permit Application, Completed | Electrical Permit Application | Plumbing Permit Application | Mechanical Permit Application | Notice of Commencement (Recorded) | Letter of Authorization or Signed Contract | Survey, less than 3 years old (sealed) | “A” Flood Zone Construction Cost | Building Structure Worksheet | Commercial Site Worksheet | Driveway or Patio Worksheet | Fill & Drainage Affidavit | Gas Permit Application | Number of Dwelling Units Affidavit | Owner Disclosure Affidavit | Roof Covering Requirement Worksheet | Swimming Pool Safety Act | Tree Application or No Tree Worksheet | Asbestos Disposal Report | Building Plans--Residential (2 sets, sealed) | Building Plans--Commercial (3 sets, sealed) | Building Plans--Interior only (2 sets, sealed) | DBPR Hotel & Restaurant (2 sets) | DEP Approval Letter | Details for Stormwater Erosion Control | Elevation Certificate | Engineered Drainage Plan | Health Department Approval | HVAC Energy Forms (2 sets, completed) | Participate in Public Art Fund | Plot Plan (Building Setbacks and Location) | Product Approval Listing | Property Appraisal or County Printout | Site Plans--DRC approved (2 sets, sealed) | SWFMD Approval Letter | Truss Engineer Letter (match plan) | Variance Approval Letter (if needed) |